



Seminário Pan-Amazônico de

**PROTEÇÃO SOCIAL**

Belém - PA, 27 a 31 de março de 2017

Dear Participant,

We look forward to welcoming you to the Pan-Amazonian Seminar on Social Protection!

This Newsletter aims to guide your participation in relation to the following topics:

1. Visas and Passports
2. Vaccines
3. Arrival
4. Hotel
5. Transportation
6. Travel Accounts
7. Languages
8. Meals
9. Currency
10. Climate
11. Emergency Contacts
12. Information about the city
13. General Recommendations for the Field Visit
14. Tourism
15. Organizing Committee

The organizing committee wishes everyone a great stay in Brazil!

If you have any questions, do not hesitate to contact us: [seminariopanamazonico@mds.gov.br](mailto:seminariopanamazonico@mds.gov.br)



Por meio do **giz** Serviço Brasileiro de Soluções em Gestão e Inovação





## 1. VISAS AND PASSPORTS:

The procedure for obtaining visas must be arranged prior to the trip to the country - Brazilian authorities do not grant visas in any Brazilian airport. This procedure shall be the responsibility of the delegates themselves. Please contact the nearest Brazilian embassy or consulate. We will send you a personalized invitation letter from the requests of participants who need a visa.

- Participants from Bolivia, Colombia, Ecuador, France / French Guiana, Suriname and Venezuela, holders of official passports, not accredited in Brazil, are exempt from presenting visas for stays of up to 90 days;
- Participants from Peru, holders of official passports, not accredited in Brazil, are exempt from visas for stays of up to 180 days;
- Participants from Guyana, holders of official passports, not accredited in Brazil, are exempt from visas for stays of up to 30 days;
- Participants from Bolivia, Colombia, Ecuador, France / French Guiana, Guyana and Suriname, holders of a common passport, are exempt from presenting visas for stays of up to 90 days;
- Participants from Venezuela, holders of a common passport, are exempt from presenting visas for stays of up to 60 days;
- Citizens of Bolivia, Colombia, Ecuador, Peru and Venezuela have a ticket allowed in Brazil with a Civil Identity Card.

## 2. VACCINES

There is no requirement for proof of vaccination or prophylaxis for entry into Brazil. However, the Brazilian Ministry of Health recommends that international travelers update their vaccination status prior to arrival in the country, according to the calendar of the country of origin or residence, and in particular the yellow fever, polio, measles, And rubella. Vaccination against yellow fever, although not mandatory, is strongly recommended for travelers to Pará. The yellow fever vaccine should be taken at least ten days before the trip.

## 3. ARRIVAL

Delegations should disembark at Val-de-Cans International Airport (Belém Airport Code: BEL).

The organization of the event will offer a transfer from the airport to the hotel of the event for guests who are not Brazilian federal civil servants.

Brazilian federal public servants will receive daily and, therefore, must pay for their transportation expenses.

Those arriving in Belém by river or road must inform the arrival time to Belém so that the organizing committee can offer transfer to the hotel.



## 4. HOTEL

The Pan-Amazonian Seminar on Social Protection will be held at the following hotel:

### **Hotel Princesa Louçã**

Av. Presidente Vargas, 882, Bairro Campina, Belém, PA, 66017-904.

Phone: + 55 (91) 4006-7000

The guests of the event - representatives of state, municipal and foreign governments, civil society and international organizations - who have their participation funded by MDSA will be staying at this hotel. Some guests may be accommodated at nearby hotels for which the event organizers will offer transportation between the hotel accommodation and the venue.

The rate includes breakfast and dinner, as well as lunches on unforeseen occasions. Lunch, coffee breaks and snacks will be offered within the event.

The lodging offered by MDSA does not include room services like: phone calls, minibar, laundry, among others.

The MDSA is not responsible for third party objects left in the common areas of the hotel leased for events, such as: restaurants, bars, swimming pools, reception, among others.

We ask for special attention to the check-out time.

The guests - Brazilian federal public servants - will receive daily expenses for their accommodation and, therefore, can stay in their preferred hotel. We recommend staying in the vicinity of the venue.

## 5. TRANSPORTATION

The organization of the event will provide airport-hotel-airport transfers exclusively to non-paying guests. The contracted transport company will wait for the guests at the airport landing with identification of the Seminar.

The organization of the event will arrange transportation for field visits scheduled for the fourth day of the event, March 30, exclusively to participants invited to this activity.

## 6. TRANSFER OF TRAVEL ACCOUNTS

Brazilian legislation obliges all those who are traveling under the Brazilian government to provide travel accounts. To do so, the participants must necessarily look for the receptionists



of the event, and deliver the boarding passes (one way). On this occasion, receptionists will check in on the return flight and keep a copy of this check-in for accountability.

Participants who have river or road transportation expenses must submit, in the accounts, receipts and proof of this displacement to be reimbursed by MDSA through a deposit into a bank account.

The MDSA does not reimburse taxi or parking expenses.

## 7. LANGUAGES

The seminar will be held in Portuguese and Spanish, with simultaneous translation into these languages and also into English.

## 8. MEALS

Lunches and coffee breaks will be offered to participants during the five-day event. Breakfast and dinners will be offered exclusively to the participants hosted by the organization of the event, that is, to those who are not federal civil servants of the Brazilian government.

## 9. CURRENCY

The official currency of Brazil is the Real (R \$). The current exchange rate is R \$ 3.10 / 1 USD (floating exchange rate).

Hotels, shops, restaurants, taxis and so on. They only accept local currency. It is necessary to carry out the currency exchange.

Credit cards are widely accepted in shops and restaurants and there are ATMs in malls where you can be made to withdraw cash in real with your credit card.

ATMs and currency exchange can be found at the airport. It is advisable to have local currency in cash for eventualities.

## 10. CLIMATE

In Belém, the weather is hot and rainy. The expectation is that in the week of the event, the temperature varies between 22 and 31 ° C. Check the weather forecast for <https://weather.com/pt-BR/clima/hoje/l/BRXX0032:1:BR> and plan yourself.



## 11. EMERGENCY CONTACTS

Police: 190 / Fire Department: 193 / Medical Emergency: 192

## 12. CITY INFORMATION

TIME ZONE LOCAL: UTC / GMT -3 hours

TELEPHONE: The international prefix of Brazil is 55 and the city of Belém is 91.

INTERNET: Event venue will offer Wi-Fi to attendees

ELECTRICITY: The voltage in Belém is 110 volts. The outlets you will find in the city will have one of two formats below - please bring your own adapter.



## 13. GENERAL RECOMMENDATIONS FOR THE FIELD VISIT DAY (MARCH 30)

There are two field visits scheduled for March 30. Only those previously invited to this activity will participate in it. The other participants will remain in the seminar in activities.

Foreign delegations should organize themselves so as to participate simultaneously in the seminar and the two field visits.

Participants are advised to wear comfortable clothing and footwear on this day (jeans and sneakers are appropriate), as well as the use of sunscreen, repellent and sunglasses and umbrellas (depending on the weather of the day) . Try to take only what is necessary and be punctual. Field trips start earlier than usual.

## 14. TOURISM

Belém (often called Belém do Pará) is the capital of the state of Pará, located in the north of the country. The city was founded on January 12, 1616 by the Portuguese, developing on the banks of Guajará Bay. It is a historical and port city, located to the extreme northeast of the Amazon Forest, being the rainiest capital of Brazil due to its equatorial climate. Belém has an



area of 1,064,918 km<sup>2</sup> and an altitude of ten meters at the average level of the sea. Its population is 1,446,042 inhabitants, according to IBGE estimates, in 2016.

The capital of Pará offers a wide range of cultural and recreational opportunities, both in cultural and religious events of great repercussion and in tourist attractions, rich in historical buildings and important fortifications, churches, parks and museums. The city also has excellent restaurants of the Amazonian cuisine and regional crafts.

The organization of the event will not offer any transportation or support to participants who wish to get to know the city, but strongly recommends that the participants know the local beauties at times not related to the seminar.

Visit: [https://www.tripadvisor.com.br/Attractions-g303404-Activities-Belem\\_State\\_of\\_Para.html](https://www.tripadvisor.com.br/Attractions-g303404-Activities-Belem_State_of_Para.html)

## 15. ORGANIZING COMMITTEE

<b>Event Schedule</b>	
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